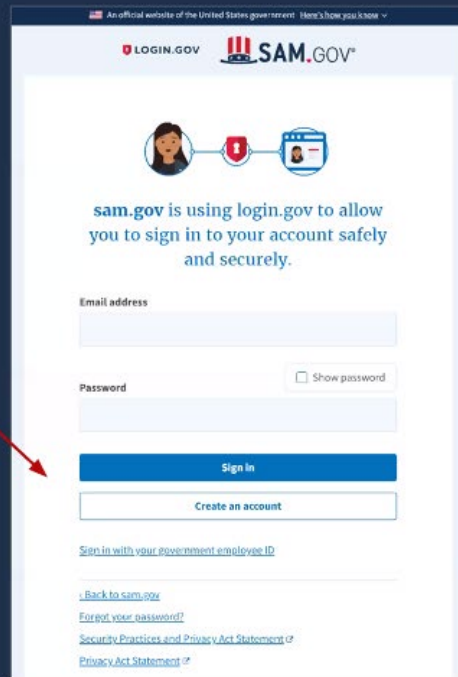
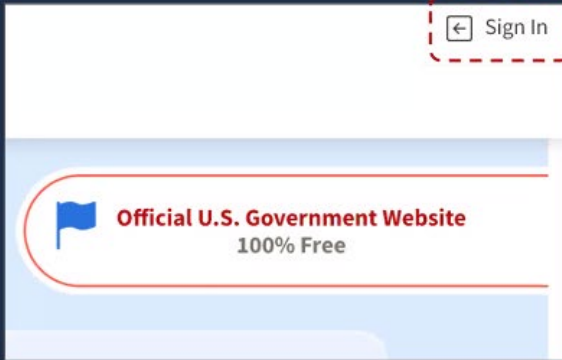


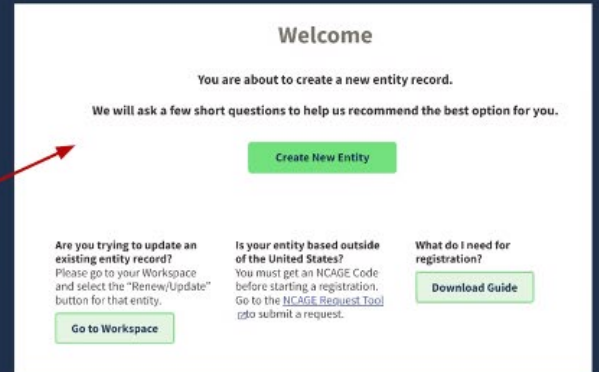
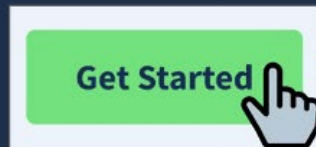
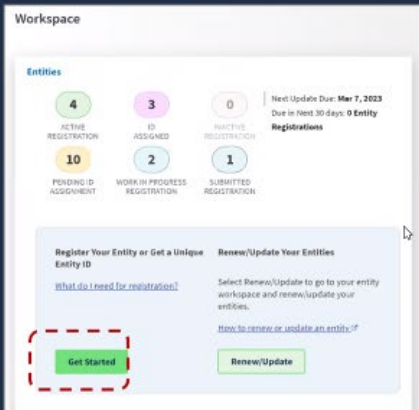
Signing in

Sign in to SAM.gov



Getting Started: New Entities

Select "Get Started"



Getting Started: Renewing or Updating Entities

Select "Update"

The screenshot shows the SAM.GOV Entity Workspace interface. At the top, there are navigation links for Home, Search, Data Bank, Data Services, and Help. Below this is a search bar and a 'Get Started' button. The main content area displays a list of entities. One entity is highlighted, showing details such as 'Inactive Registration', 'Unique Entity ID', 'Doing Business As: (blank)', 'Purpose of Registration: All Awards', and 'Expiration Date: Mar 2, 2006'. A red dashed box highlights the 'Update' button in the 'Actions' menu on the right side of the entity card.

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Former Purpose of Registration Options

This used to be the next screen users saw.

We changed how users select their purpose of registration to ...

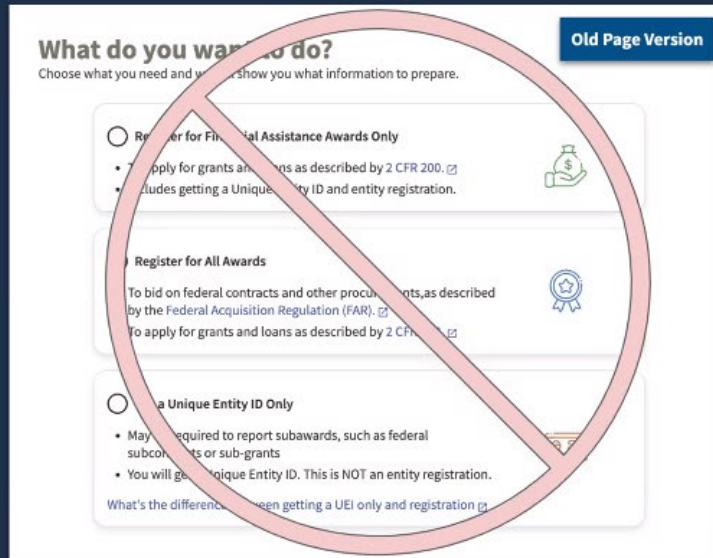
- Better understand who is coming to SAM.gov and why
- Help entities choose the best option
- Reduce burden for entities that only need a Unique Entity ID

The screenshot shows a registration options screen titled 'What do you want to do?'. It includes a 'Old Page Version' label in the top right corner. The screen lists three options: 'Register for Financial Assistance Awards Only', 'Register for All Awards', and 'Get a Unique Entity ID Only'. Each option has a radio button and a brief description. A large red 'X' is drawn over the entire screen, indicating that this version is no longer used.

Former Purpose of Registration Options

We surveyed 25,000 people who recently requested a Unique Entity ID and learned

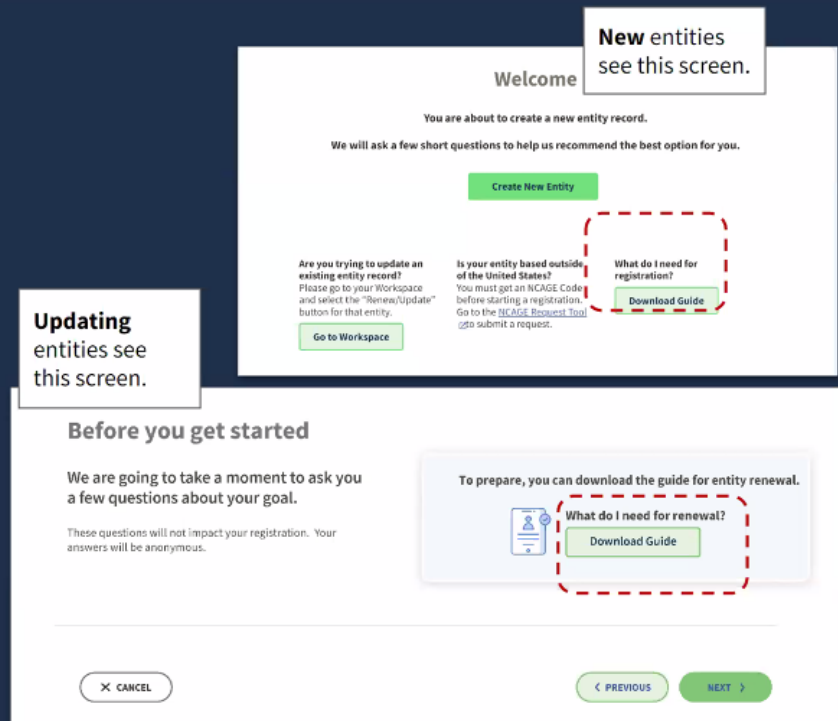
- 34% got a Unique Entity ID for reasons other than to do business with the federal government
- 48% intended to also register at a later time
- People are unsure or confused about how registration options were presented in SAM.gov



New Welcome Screen

Now, entities start at a welcome screen.

Both screens have a link to a checklist of all the information needed to complete registration.



Preliminary Questions

What is your goal?

I want to do business... (Select the option most relevant to you)

Directly with the U.S. federal government.

With a business or other organization which receives funds directly from the U.S. federal government.

Other.

Select the answer that best fits your intentions today:

Provide goods or services as a federal subcontractor. ⓘ

Receive a subaward under a federal grant/financial assistance program. ⓘ

Apply as a direct vendor for federal funds distributed by a government entity other than the federal government. ⓘ
(e.g. state, local, tribal, territorial)

Apply as a grantee for federal funds distributed by a government entity other than the federal government. ⓘ
(e.g. state, local, tribal, territorial)

Just browsing. I don't have anything specific in mind today, but might be interested in future work with organizations who receive funds directly from the U.S. federal government.

Participate in, or apply for, other programs. Please describe.
Please specify

e.g. Program Name

123 characters allowed

After the welcome screen, we ask you two questions. The answers allow SAM.gov to

- Help recommend a purpose of registration based on your answers
- Provide the federal government data about who is registering in SAM.gov

We do not use answers to these questions anywhere else in the registration, beyond recommending a purpose of registration.

Answers to this question help us understand why users are coming to SAM.gov.

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Preliminary Questions

Answers to this question help us understand who is asking entities to register in SAM.gov.

Who required your entity to be in SAM.GOV?

Only select the primary source.

Federal government

U.S. state or territory government or office

Local government office, i.e., of a county or a city

Tribal government or office

A company or business

Hospital system or healthcare organization (for profit or non-profit)

Non-profit organization

University or research facility (for profit or non-profit)

Industry group, professional association, trade publication, etc.

Procurement Technical Assistance Center (PTAC) or PTAC office

I decided on my own

None of the above
Please specify

e.g. Program Name

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Purpose of Registration Table

Choose an Option For Updating Entities

Review the chart to decide which option is best for you.

	Financial Assistance	All Awards	Current Selection
What you get:			
Unique Entity ID	✓	✓	
Entity Available in Search	✓	✓	
CAGE Code	✓ (For some entities)	✓	
When you need it:			
To receive an award from someone else receiving federal funds	✓	✓	
To apply directly for federal grants or loans	✓	✓	
To bid on federal contracts (prime)	—	✓	
What you must complete:			
Entity Validation	✓	✓	
IRS Taxpayer Validation	✓	✓	
CAGE/NCAGE Validation	✓ (For some entities)	✓	
Level of Effort	Medium to High	Highest	
Expiration	1 Year	3 Year	

Buttons: [Select] [Select]

Choose an Option For New Entities

It looks like you intend to do business directly with the U.S. federal government on a procurement opportunity as a prime contractor. We recommend you choose **All Awards**.

This option also allows you to pursue financial assistance directly from the U.S. federal government.

	Unique Entity ID Only	Financial Assistance	All Awards	Recommended
What you get:				
Unique Entity ID	✓	✓	✓	
Entity Available in Search	✓	✓	✓	
CAGE Code	—	✓ (For some entities)	✓	
When you need it:				
To receive an award from someone else receiving federal funds	✓	✓	✓	
To apply directly for federal grants or loans	—	✓	✓	
To bid on federal contracts (prime)	—	—	✓	
What you must complete:				
Entity Validation	✓	✓	✓	
IRS Taxpayer Validation	—	✓	✓	
CAGE/NCAGE Validation	—	✓ (For some entities)	✓	
Level of Effort	Lowest	Medium to High	Highest	
Expiration	—	1 Year	3 Year	

Buttons: [Select] [Select] [Select]

Purpose of Registration Table Details

- We provide a side-by-side comparison of the different options
- We provide additional information for each row
- Your recommendation is highlighted in the chart
- You can select any option

Renewing entities see the same table, but their existing choice is highlighted and the Unique Entity ID Only option doesn't appear.

- SAM.gov highlights a recommendation.
- Check marks indicate what's included with each option.
- Entities can still choose from options that are displayed, even if it's different from the recommendation.

Choose an Option

It looks like you intend to do business directly with the U.S. federal government on a procurement opportunity as a prime contractor. We recommend you choose **All Awards**.

This option also allows you to pursue financial assistance directly from the U.S. federal government.

	Unique Entity ID Only	Financial Assistance	All Awards	Recommended
What you get:				
Unique Entity ID	✓	✓	✓	
Entity Available in Search	✓	✓	✓	
CAGE Code	—	✓ (For some entities)	✓	
When you need it:				
To receive an award from someone else receiving federal funds	✓	✓	✓	
To apply directly for federal grants or loans	—	✓	✓	
To bid on federal contracts (prime)	—	—	✓	
What you must complete:				
Entity Validation	✓	✓	✓	
IRS Taxpayer Validation	—	✓	✓	
CAGE/NCAGE Validation	—	✓ (For some entities)	✓	
Level of Effort	Lowest	Medium to High	Highest	
Expiration	—	1 Year	3 Year	

Buttons: [Select] [Select] [Select]

Searching Entities on SAM.gov

How to Search Entities

You must sign in to your SAM.gov user account to search for entities.

From the home page, there are three ways to begin your search. You can:

1. Select "Search" in the menu bar.
2. Select the Entity Information domain link on the homepage.
3. Select the search bar located below the domain links.

The image shows three sequential screenshots of the SAM.gov homepage, each with a numbered callout circle (1, 2, 3) indicating a step in the search process.

- Step 1:** The top navigation bar is highlighted with a red dashed box. The "Search" link is the focus.
- Step 2:** The "Entity Information" domain link is highlighted with a red dashed box. The text next to it reads: "Entity Information Entities, Disaster Response Registry, Exclusions, and Responsibility/Qualification (was fapirs.gov) NEW".
- Step 3:** The search bar at the bottom is highlighted with a red dashed box. It contains the text "Select Domain..." and "e.g. 1606N020Q02" with a search icon to the right.

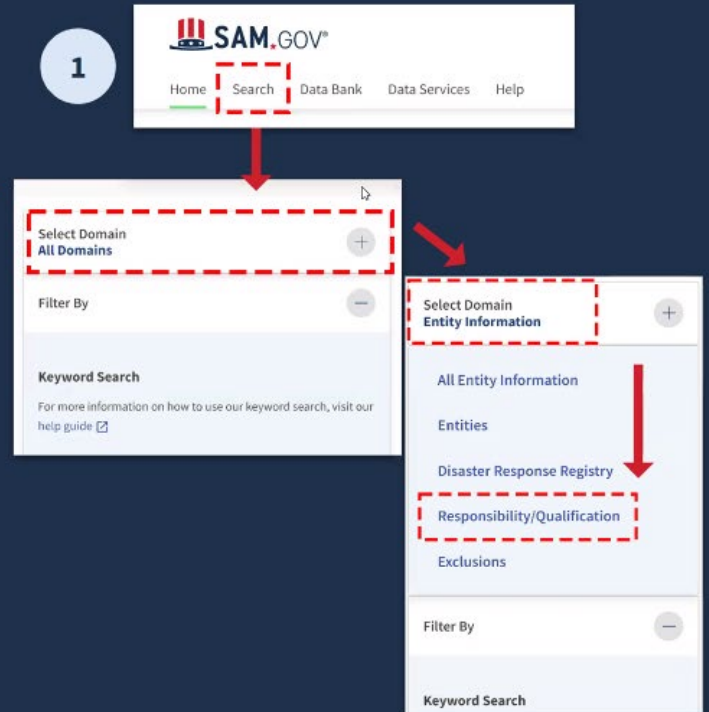
How to Search Entities

Selecting “Search” in the menu bar will take you to a search page. Note that when you select the “Search” link from the menu, the search page will be set to “All Domains.”

Select the “Entity Information” domain to search all entity information, then select a subdomain to refine your search. For example, to narrow your search to just responsibility/qualification records (what we used to call FAPIIS data):

1. Select the plus sign next to “All Domains.”
2. Select the “Entity Information” domain.
3. Select “Responsibility/Qualification.”

You can then enter keywords or use the Entity filter to search within R/Q by entity name, Unique Entity ID, or CAGE/NCAGE.



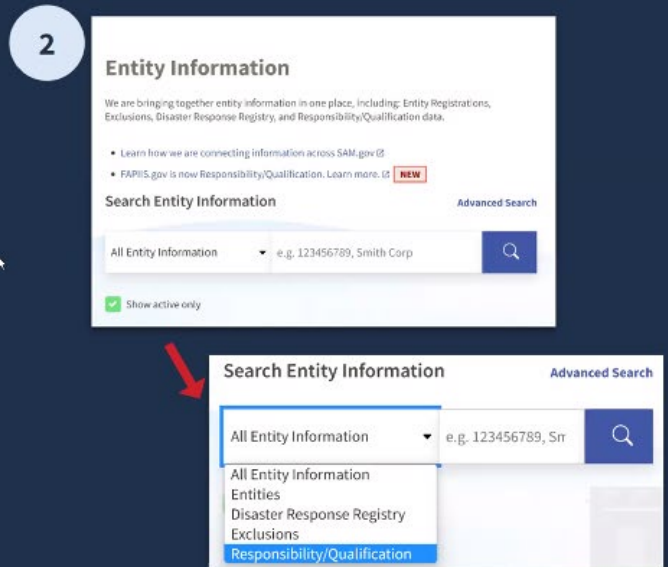
17

How to Search Entities

You can select the “Entity Information” domain link from the homepage. That will take you to the entity information landing page. Launch a search by:

1. Selecting the type of entity information you want to find from the dropdown menu.
2. Entering a keyword or number in the search bar.

Once you select the search icon, your search results display and you can see your keyword below the keyword search box.



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How to Search Entities

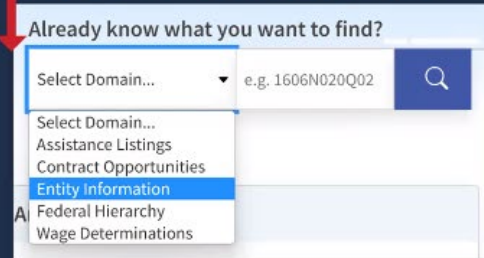
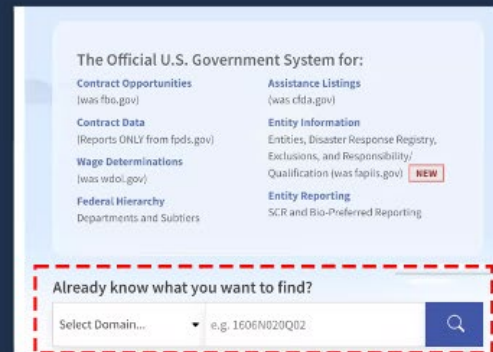
3

The third way to search entities is to use the search bar below the domain links on the SAM.gov homepage.

Select “Entity Information” from the dropdown, enter keywords or a number, and select the search icon.

Using the search bar on the homepage launches a search of **all entity information**, including its subdomains.

This means your search results may include entity records, exclusions, r/q records, and Disaster Response Registry records.



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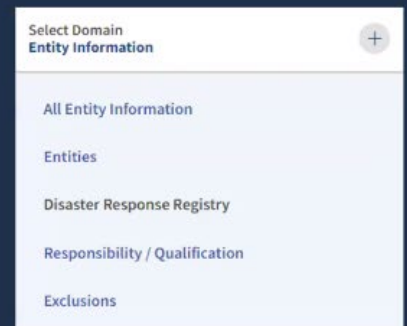
Search Pointer

- ★ Searches in SAM.gov can cross multiple **domains**.

A domain is simply a type of data—in this case, data about entities. Some domains can also have subdomains, which are specific subsets of the data—for example, exclusions.

Records in those subdomains have different types of data from one another, which means that each subdomain has its own search filters.

You can search a whole domain or search its subdomains.



Viewing Search Results

Once your search results are displayed, you can refine your results further by entering more keywords or using a filter.

You can tell what type of record you are viewing because a tag on the right of the record says “Entity,” “Exclusion,” or “Responsibility/Qualification.”

The screenshot shows a search interface with the following components:

- Select Domain:** Entity Information
- Filter By:** Keyword Search (Any Words, All Words, Exact Phrase), Entity, Location, Status, Active.
- Search Results:** Showing 1 - 4 of 4 results. Each result includes Unique Entity ID, CAGE Code, and Physical Address.
- Record Detail:** A detailed view of a record with fields like Classification (Individual), Activation Date (Nov 21, 1997), Termination Date (Indefinite), Expiration Date (Mar 20, 2024), and Purpose of Registration (All Awards).

Entity Information Search Filters

If you search all entity information, you only have two filters available, because these are the only data types common to all subdomains.

A dropdown menu with two options: Entity and Location.

Entities subdomain (and Disaster Response Registry)

- Entity
- Purpose of Registration
- Entity Type
- Socio-Economic Status
- Product or Service Information
- Registration with Debt Subject to Offset
- Location
- Entity Status
- Active Registration
- Inactive Registration
- ID Assigned

Exclusions subdomain

- Classification
- Excluded Individual
- Excluded Entity
- Federal Organizations
- Exclusion Type
- Exclusion Program
- Location
- Dates
- Exclusion Status
- Active
- Inactive

Responsibility/qualification subdomain

Entity

Search Pointer

- ★ An entity can have a record in one, several, or all subdomains.

These search results are for a single Unique Entity ID and include active and inactive records. The entity has an active registration, an inactive exclusion, and two r/q records.

There are two r/q records because the entity has two administrative agreements.

Entity
Expiration Date Jun 15, 2024
Purpose of Registration All Awards
Exclusion
Classification Firm
Activation Date Mar 8, 2019
Termination Date Jul 26, 2019
Responsibility / Qualification
Responsibility / Qualification

Record Details: Entities

An entity record has all the information the entity provided when it last updated its registration.

It also has a section for exclusions and a section for r/q data.

Entity Registration
Core Data
Business Information
Entity Types
Financial Information
Points of Contact
Assertions
Reps and Certs (FAR/DFARS)
Reps and Certs (Financial Assistance)
Exclusions
Responsibility / Qualification

ACTIVE EXCLUSIONS
There are no active exclusion records associated to this entity by its Unique Entity ID.
INACTIVE EXCLUSIONS
There are no inactive exclusion records associated to this entity by its Unique Entity ID.

Responsibility / Qualification
Exclusions
Proceedings
Other Responsibility & Integrity Information
Corporate Relationships

Record Details: Exclusions

An exclusion record only has information about the exclusion.

- Exclusion
 - Exclusion Details
 - Identification Information
 - Cross Reference
 - Locations

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Record Details: Responsibility/Qualification

This is the same entity we saw before with two administrative agreements.

Even though there were multiple search results for the entity (one entity record and two r/q records), all three results bring you to the r/q section of the entity record, below exclusions.



Active Exclusions
There are no active exclusion records associated to this entity by its Unique Entity ID.

Inactive Exclusions

Excluding Agency	Classification	Active Date	Termination Date
FEDERAL HIGHWAY ADMINISTRATION	Firm	2019-03-08	2019-07-26

PROCEEDINGS
There are no proceedings associated to this entity by its Unique Entity ID.

OTHER RESPONSIBILITY & INTEGRITY INFORMATION

Responsibility & Integrity Record Type	Responsibility & Integrity Record Date	Attachments
Administrative Agreement	Jul 26, 2019	 66943.pdf
Administrative Agreement	May 11, 2023	 78821.pdf

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Getting Help

Where to Get Help

The help page on SAM.gov includes help trends, links to new content, and search menus.

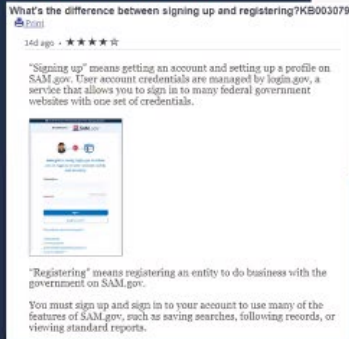
- Links to search FAQs at FSD.gov
- Current topic quick links
- Menus to navigate by who you are and what you need to do

The screenshot shows the SAM.gov Help page. At the top, a navigation bar includes 'Home', 'Search', 'Data Bank', 'Data Services', and 'Help'. A blue arrow points to the 'Help' link. The main content area is titled 'Help' and features two primary sections: '1 Use SAM.gov self help options' and '2 Ask the federal service desk'. The first section includes 'Search' and 'Explore' buttons. The second section includes a 'Go to FSD' button and a list of actions: 'Get help with your account', 'Resolve technical issues', 'Create and manage help desk tickets', and 'Chat with a help desk agent'. To the right, there are three sidebars: 'Help Topic Trends' with links like 'Validate My Entity', 'Register your entity', 'FAQs for help with login', 'Supported Browsers', and 'Most Searched Articles'; 'Find What's New in SAM.gov' with links for 'View Release Notes', 'View Blog', 'View AB/AC System Announcements', 'GSA Twitter', and 'GSA LinkedIn'; and 'Managing Roles' with a 'Popular Topics' list including 'Guide for SAM.gov roles and permissions', 'Quick Start Guides for bulk updates of federal roles', 'Quick Start Guide for federal role management', 'Videos: Role Management', 'Videos: Requesting and Accepting Roles', 'How federal roles are determined', and 'Entity registration roles and permissions for federal users'.

Where to Get Help

FSD.gov has step-by-step instructions and guides with screenshots.

- Find help for federal and non-federal users
- Reach a live agent by calling or sign in to use chat or submit a form with your issue
- View your issues and respond to agent questions



A screenshot of the FSD.gov Federal Service Desk interface. The page features the "fsd.gov" logo, navigation links for "Home" and "Knowledge Base", and a user profile section with "My Incidents" and "Need Help" options. The main heading is "Federal Service Desk", followed by instructions to start here for help on SAM.gov, FPDS.gov, eSRS.gov, and FSRS.gov. There is a search bar, a "Search Help" section, and two buttons at the bottom: "Create an Incident" and "Live Chat".

The Integrated Award Environment

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Would you like to help test new and updated features?
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